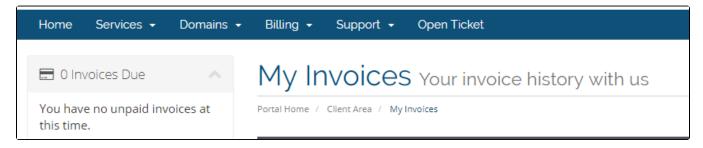
_About_your_invoices_Content_v1

From the invoices list, you can print or email any of your invoices. You may need to email the invoice to another person within your organization if they do not have access to your RescueGroups.org service. However, there is an **Accounting** security role so you can grant staff access to just the **Invoices** page

You can also see your current balance and pay online with a PayPal account (or credit card through PayPal). See the section below, Paying with PayPal.



Paying your bill

We accept two forms of payment: check and PayPal. You can also pay by credit card using PayPal.

Paying by check

Mail your check with a copy of your invoice (or your organization's name and ID) to: RescueGroups.org
P.O. Box 1245
Bowie, MD 20718-1245

Paying with PayPal

- 1. Log in to your RescueGroups.org account (Browse to https://rescuegroups.org and click the Login button at the top of the page.)
- 2. Access Services > Account Administration from the menu.
- 3. Click the Invoices link
- 4. Ensure that PayPal is selected in the drop-down box in the upper-right hand corner of the invoice just below UNPAID.
- 5. Click the PayPal button to add your balance to your cart.
- 6. Check out using PayPal.

You may find our Video on Paying with PayPal helpful as well found on our YouTube page here: Https://www.youtube.com/watch?v=krTcZzloBoA

If you can't access your invoice you can make a manual payment

If you can't access your invoice using the instructions above, you can send payment with PayPal to payments@rescuegroups.org – then please immediately let support know (including the PayPal transaction ID) that you have made a manual PayPal payment so we can post the payment to your account.

Watch this helpful video

We've prepared a video for you to help you access and pay your invoices.

If you are looking to Volunteer or Donate please see the following link

https://rescuegroups.org/about-rescue-groups-org/donate-or-volunteer/