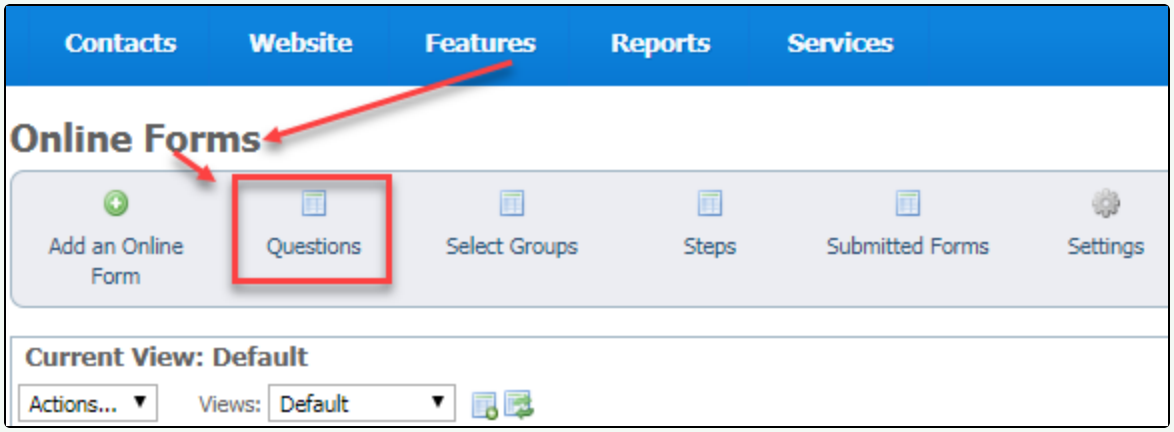
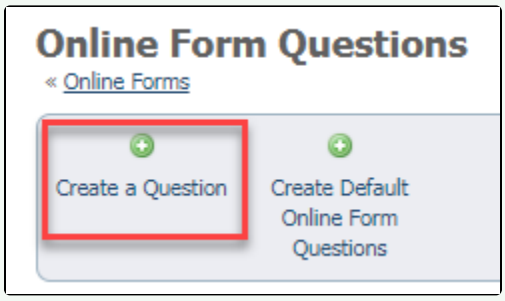
Creating your own online forms questions

Remember, you can add all the default questions and customize them, or you can create your own questions. You can also combine default questions with original questions.

Where do I find it?

To create your own questions, go to **Features > Online Forms** and click the **Questions** button, and click the **Create a Question** button.





On this page:

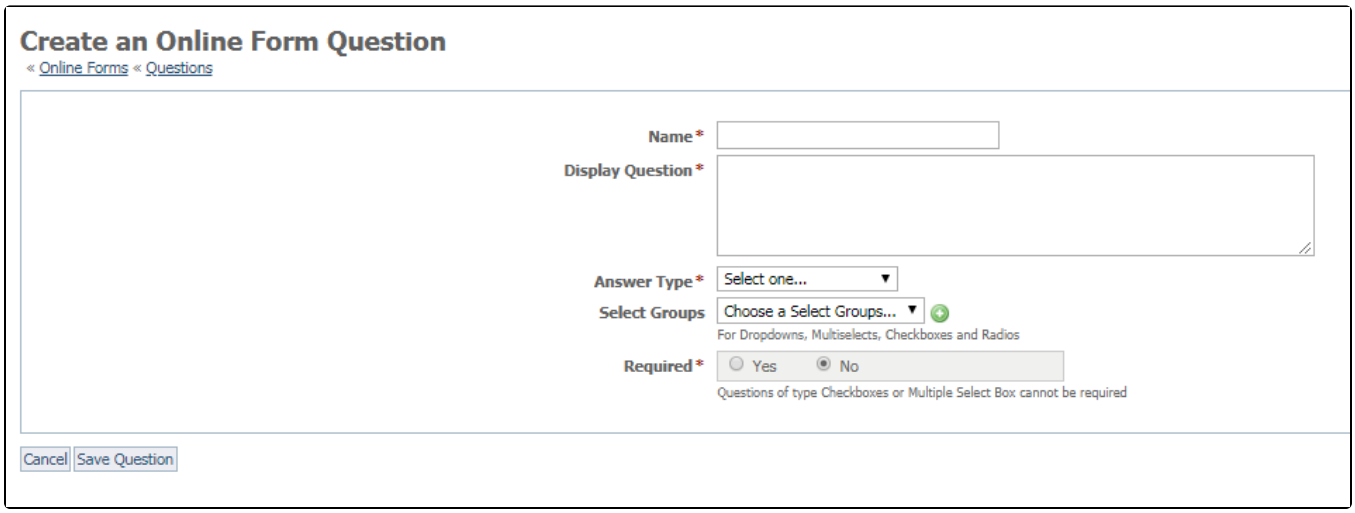
- Creating Questions
- Prohibited Questions

Related pages:

- Using select groups
- About Answer Types

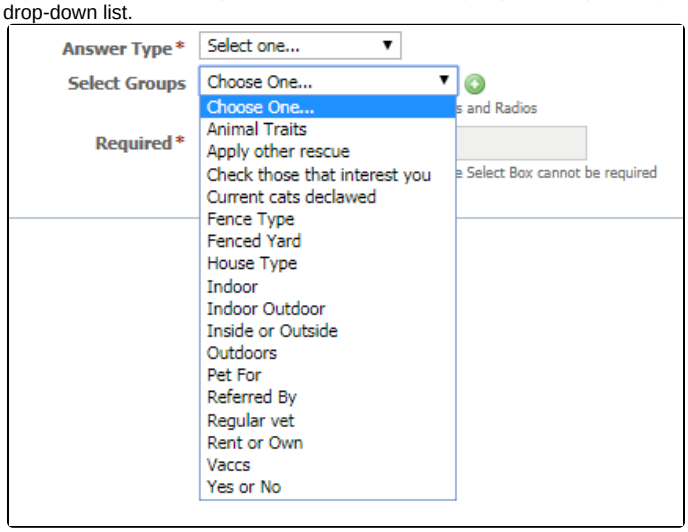
Creating Questions

If the question you want to ask isn't in the database, or you want to create all of your questions, click the **Create a Question** button. A form displays that guides you through the question creation process.



The fields are:

- **Name** - the name you want to assign the question, which should be easy to recognize. In the example above, note the *Adopting for* question. It's easy to see this question will ask the visitor, "Who are you adopting this animal for?"
- **Display Question** - this is the question you ask the visitor, exactly as you want it to appear in your form.
- **Answer Type** - see the guide, **About answer types** for a detailed explanation.
- **Select Groups** - **Select Groups** are groups of answers that users select from. See the page in this guide, **Using Select groups** for a detailed explanation. Use the drop-down menu to select the group for the question you are creating. When you create a select group, it appears in the drop-down list.



- **Required** - do you want to make this question required in order for the visitor to go on?

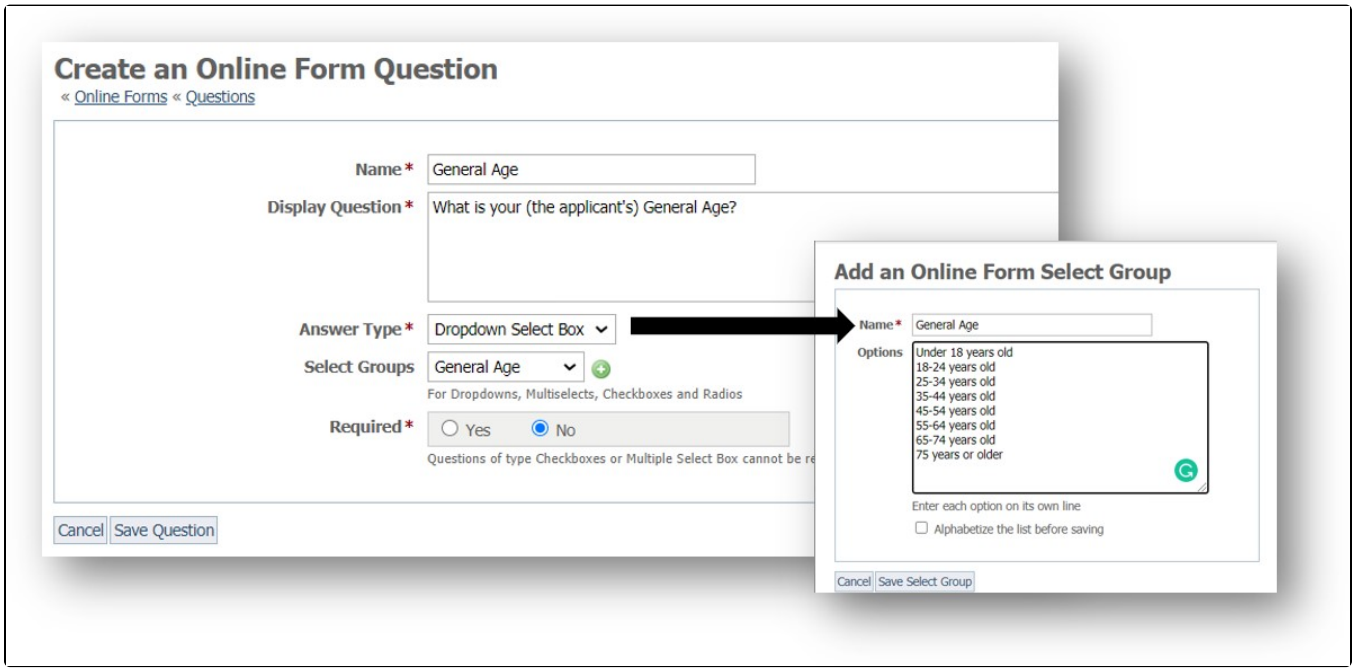
Remember to save the question.

Prohibited Questions

> **Warning**
>
> There is certain sensitive information that is prohibited from use in your RescueGroups.org account. You cannot ask for an applicant's driver's license number, social security number, or credit card number, for instance, on an online form. Using that type of information results in a violation of your Terms of Service and may result in the form or question being blocked from use.
>
> ***Per our Terms of Service (https://rescuegroups.org/terms-of-service/), RescueGroups.org may not be used for the collection, storage, or processing of Personally Identifiable Information (PII) or sensitive information (in whole or in part), including but not limited to Social Security Numbers (SSN), Driver's License numbers, state ID information, birth date or exact age, credit card numbers, mother's maiden name, financial/bank information, passport information, and healthcare/medical information.***

.Please ensure none of the questions that you create collect any sensitive information like those listed above. One of the most difficult for organizations is that you may not ask for birthdate, as they are looking for the age of the applicant. While this would violate our Terms of Service, you may ask for *general* age categories. For example, a dropdown question may look like the following:

What is your (the applicant's) General Age?
Under 18 years old
18-24 years old
25-34 years old
35-44 years old
45-54 years old
55-64 years old
65-74 years old
75 years or older



Popular Questions

Topics:

- animals

1. 0
votes
Linking support for an animal to payment
   - **0** answers
   - Andrea Homan
   - Apr 24, 2024
   - animals
2. 0
votes
How do I get my listings to automatically feed to Facebook?
   - **2** answers
   - Jennifer Myers
   - Mar 20, 2024
   - animals
   - website
   - exports
   - facebook
   - iframe
3. 0
votes
How can we embed our available or adopted animal data stored in RescueGroups.org for display on an external website service?

- **4** answers
- Whiskers & Tails Rescue Foundation
- Sept 21, 2023
- Space: Website Service Guide
- website
- exports
- animals
- toolkit

4. 0
votes
Requests
- **0** answers
- Anita Lowman
- Feb 19, 2024
- requests
- animals

5. 0
votes
My Animal List is empty
- **2** answers
- Tammy Mullins
- Feb 06, 2024
- animals

6. 0
votes
Add a mixed breed choice for dogs
- **1** answer
- Richard [RG]
- Feb 27, 2014
- requests
- animals
- breeds
- exports

7. 0
votes
Change default location to "no"
- **1** answer
- Alana Woodbury
- Jan 22, 2024
- animals
- exports

8. 0
votes
What fields is the Asilomar Advanced Animal Statistics report pulling from
- **0** answers
- Alana Woodbury
- Jan 20, 2024
- animals

9. 0
votes
status
Is there a way to view relationship from the Animal List page?
- **1** answer
- Michelle Caylor
- Dec 08, 2023
- animals

10. 0
votes
status
Can we increase the information exported to Adopt-A-Pet to include relationships?
- **1** answer
- Michelle Caylor
- Dec 08, 2023
- animals
- exports

Have a question about this topic?
Ask ques