

# About your invoices

The **Invoices** page shows you all of your invoices, payments, and credits.

Where do I find it?

Find the Invoices page at **Services > Account Administration > Invoices**.

ContactsWebsiteFeaturesReportsServices

Account Administration

Contact InformationBilling InformationInvoicesWe

Organization Contact Information

The Organization Contact Information page remembers your email address, mailing address, p  
The page also allows you to update additional information such as the services you provide, y  
[Update your organization's main contact information.](#)

Billing Information

On the Billing Information page, enter the email address or addresses you want to use for billi  
[Update your organization's billing information.](#)

Invoices

The Invoices page will show you all of your invoices, payments and credits. It will also show y  
You can print or email any of your invoices.  
[View your organization's invoices, payments and credits.](#)

The following actions are available for Invoices with the specified service and user roles:

Action	Description	Services	User Roles
View	Able to view account invoices	All	Accounting Admin
Email	Able to email an invoice	All	Accounting Admin

From the invoices list, you can print or email any of your invoices. You may need to email the invoice to another person within your organization if they do not have access to your RescueGroups.org service. However, there is an **Accounting** security role so you can grant staff access to just the **Invoices** page

You can also see your current balance and pay online with a PayPal account (or credit card through PayPal). See the section below, **Paying with PayPal**.

HomeServices ▾Domains ▾Billing ▾Support ▾Open Ticket

0 Invoices Due

You have no unpaid invoices at this time.

My Invoices

Your invoice history with us

Portal Home / Client Area / My Invoices

## Paying your bill

We accept two forms of payment: check and PayPal. You can also pay by credit card using PayPal.

## Paying by check

Mail your check with a copy of your invoice (or your organization's name and ID) to:  
RescueGroups.org  
P.O. Box 1245  
Bowie, MD 20718-1245

## Paying with PayPal

1. Log in to your RescueGroups.org account (Browse to <https://rescuegroups.org> and click the **Login** button at the top of the page.)
2. Access **Services > Account Administration** from the menu.
3. Click the **Invoices** link.
4. Ensure that PayPal is selected in the drop-down box in the upper-right hand corner of the invoice just below **UNPAID**.
5. Click the **PayPal** button to add your balance to your cart.
6. Check out using PayPal.

You may find our Video on Paying with PayPal helpful as well found on our YouTube page here: <https://www.youtube.com/watch?v=krTcZzloBoA>

## If you can't access your invoice you can make a manual payment

If you can't access your invoice using the instructions above, you can send payment with PayPal to [payments@rescuegroups.org](mailto:payments@rescuegroups.org) – then please immediately let [support](#) know (including the PayPal transaction ID) that you have made a manual PayPal payment so we can post the payment to your account.

## Watch this helpful video

We've prepared a video for you to help you access and pay your invoices.

## If you are looking to Volunteer or Donate please see the following link

<https://rescuegroups.org/about-rescue-groups-org/donate-or-volunteer/>

## Popular Questions

Topics:

- [animals](#)
- [invoice](#)
- [invoices](#)
- [animal](#)

1. 0  
votes

### [Linking support for an animal to payment](#)

- 0 answers
- [Andrea Homan](#)
- Apr 24, 2024
- [animals](#)

2. 0  
votes

### [How do I get my listings to automatically feed to Facebook?](#)

- 2 answers
- [Jennifer Myers](#)
- Mar 20, 2024
- [animals](#)
- [website](#)
- [exports](#)
- [facebook](#)
- [iframe](#)

3. 0  
votes

### [How can we embed our available or adopted animal data stored in RescueGroups.org for display on an external website service?](#)

- 4 answers
- [Whiskers & Tails Rescue Foundation](#)
- Sept 21, 2023
- Space: [Website Service Guide](#)

- [website](#)
- [exports](#)
- [animals](#)
- [toolkit](#)

4. 0

votes

### **My Animal List is empty**

- 2 answers
- [Tammy Mullins](#)
- Feb 06, 2024
- [animals](#)

5. 0

votes

### **Requests**

- 0 answers
- [Anita Lowman](#)
- Feb 19, 2024
- [requests](#)
- [animals](#)

6. 0

votes

### **Add a mixed breed choice for dogs**

- 1 answer
- [Richard \[RG\]](#)
- Feb 27, 2014
- [requests](#)
- [animals](#)
- [breeds](#)
- [exports](#)

7. 0

votes

### **Change default location to "no"**

- 1 answer
- [Alana Woodbury](#)
- Jan 22, 2024
- [animals](#)
- [exports](#)

8. 0

votes

### **What fields is the Asilomar Advanced Animal Statistics report pulling from**

- 0 answers
- [Alana Woodbury](#)
- Jan 20, 2024
- [animals](#)

9. 0

votes

status

### **Is there a way to view relationship from the Animal List page?**

- 1 answer
- [Michelle Caylor](#)
- Dec 08, 2023
- [animals](#)

10. 0

votes

status

### **Can we increase the information exported to Adopt-A-Pet to include relationships?**

- 1 answer
- [Michelle Caylor](#)
- Dec 08, 2023
- [animals](#)
- [exports](#)

**Have a question about this topic?**