

Sending a test marketing campaign email














Where do I find it?

You can send a test email for an Email Marketing Campaign by going to **Services > Email Marketing: Campaigns**, clicking on the Campaign's **Name** and clicking **Send a Test Message**.

Appreciation Campaign

« [Email Marketing Campaigns](#)

 Select Template	 Edit HTML Email Look & Feel	 Edit HTML Email Contents	 Save HTML As a Template	 Edit Plain Text Email Content	 Send a Test Message
 Preview Email	 Set Run Schedule	 Newsletters Subscriptions	 Get Widget HTML	 Bounces	

On this page:

- [Sending a test message](#)

You can send a test message to yourself as often as you like to preview the way your email marketing campaign looks.

Sending a test message

To send a test message to yourself or someone else, enter the email address for the recipient in the **Send to** field and click **Send**.



Your test message will not be sent through the automatic schedule of the campaign because the campaign keeps track of who an email has been sent to, and will **not** resend to the same person. By sending the test email manually, you can send a test message as often as you wish.

Please note, if you send a test email to an email address that is also listed as a subscriber, the campaign will not resend an email to that subscriber when the campaign is scheduled.



Emails sent from the Email Marketing Service will include your organization's physical address from your account. This is a requirement of the [CAN-SPAM Act](#). Your street address will always be included.

Popular Questions

We can't find any questions. Check the topic exists.

Have a question about this topic?