



Setting required animal fields

Required animal fields are those fields which must be filled out in order to add an animal.

**Service Note**

Setting animal fields to required is only available in the **Data Management** service or the **Website Service**.

The only fields that are required by default when adding an animal are **Name**, **Status**, **Species**, and **Primary Breed**. However, your organization can set additional fields as required.

**Where do I find it?**

You can find the [Required Fields](#) page by going to **Animals > Settings** and clicking **Required Fields**.

To manage the required fields, a volunteer must have the role of **Site Admin**.

On this page:

- [Make a field required](#)
- [Make a field not required](#)

Related pages:

The following actions are available for Required Animal Fields with the specified service and user roles:

| Action | Description | Services | User Roles |
|------------------------|---|-----------------------------|------------|
| Manage Required Fields | Able to change the fields that are required for animals | Data Management Web Site | Site Admin |

The only fields that are required by default when adding an animal are Name, Status, Species and Primary Breed. However, your organization can set additional fields as required. Follow the directions below to make a field required or to remove the required status from that field.

Make a field required

- Go to the Animal Required Fields page (**Animals > Settings > Required Fields**)
- Select the field you want to require from the Field drop down
- Click the **Add** button
- Click **Save Required Fields** to save the required fields

Make a field not required

- Go to the Animal Required Fields page (**Animals > Settings > Required Fields**)
- Select the field you no longer want to require from the Required Fields box
- Click the **Remove** button
- Click **Save Required Fields** to save the required fields

Popular Questions

Topics:

- [animals](#)
- [animal](#)
- [settings](#)

1. 0
votes

Linking support for an animal to payment

- 0 answers
- [Andrea Homan](#)
- Apr 24, 2024
- [animals](#)

2. 0
votes

How do I get my listings to automatically feed to Facebook?

- 2 answers
- [Jennifer Myers](#)
- Mar 20, 2024
- [animals](#)
- [website](#)
- [exports](#)
- [facebook](#)
- [iframe](#)

3. 0
votes

How can we embed our available or adopted animal data stored in RescueGroups.org for display on an external website service?

- 4 answers
- [Whiskers & Tails Rescue Foundation](#)
- Sept 21, 2023
- Space: [Website Service Guide](#)
- [website](#)
- [exports](#)
- [animals](#)
- [toolkit](#)

4. 0
votes

Requests

- 0 answers
- [Anita Lowman](#)
- Feb 19, 2024
- [requests](#)
- [animals](#)

5. 0
votes

Add a mixed breed choice for dogs

- 1 answer
- [Richard \[RG\]](#)
- Feb 27, 2014
- [requests](#)
- [animals](#)
- [breeds](#)
- [exports](#)

6. 0
votes

My Animal List is empty

- 2 answers
- [Tammy Mullins](#)
- Feb 06, 2024
- [animals](#)

Have a question about this topic?