

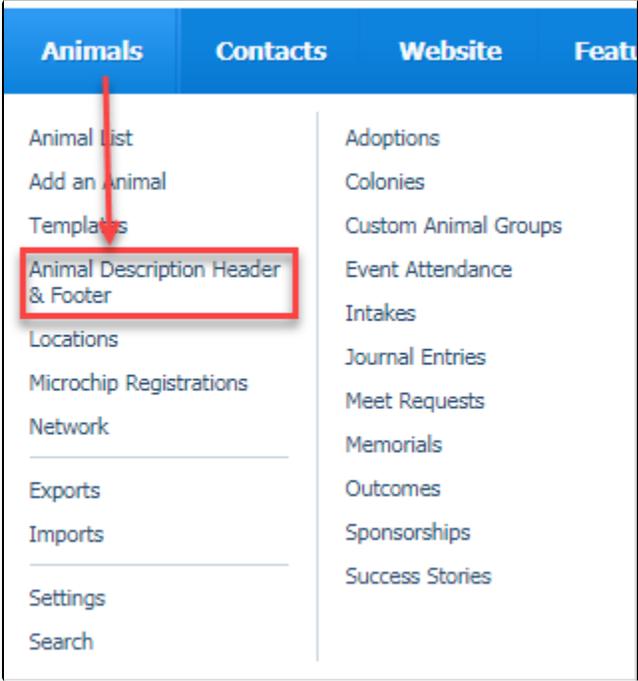
Using the Header and Footer fields

The Animal Description Header & Footer feature allows you to automatically add basic information into the description of every animal in your organization. For instance, you might want to add a note saying that you are a foster organization, with no physical shelter, or you may want to edit the header or footer weekly to promote adoption events. Once saved, the information is populated into every animal description, and, if you have the **Website Service**, into the web page of every animal.

Think about what you want every potential adopter to know, then add it to one of these fields in a template. You only write it once.

✔ Where do I find it?

You can find the [Animal Header & Footer](#) page by going to **Animals > Animal Description Header & Footer**.



The screenshot shows a navigation menu with four main categories: Animals, Contacts, Website, and Features. Under the 'Animals' category, the 'Animal Description Header & Footer' option is highlighted with a red box. A red arrow points from the 'Animals' header to this option. Other options under 'Animals' include Animal List, Add an Animal, Templates, Locations, Microchip Registrations, Network, Exports, Imports, and Settings. Other options under 'Website' include Adoptions, Colonies, Custom Animal Groups, Event Attendance, Intakes, Journal Entries, Meet Requests, Memorials, Outcomes, Sponsorships, and Success Stories.

On this page:

- [Adding information to the header and footer](#)

Related pages:

To view the **Animal Description Header & Footer** fields, volunteers need either the role of Animal Add or Animal Admin. However, to edit the fields, they need the Site Admin role.

The following actions are available for **Animal Header/Footer** with the specified service and user roles:

Action	Description	Services	User Roles
View	View and edit the animal header and footer	Data Management Pet Adoption Portal Web Site	Site Admin
Edit			

The animal header and footer are automatically added to the top and bottom of the animal's description respectively. These areas can easily be used to automatically update all animal descriptions on the adoption listings websites without editing each animal.

The header and footer are also used on each animal's web page with the **Website Service**.

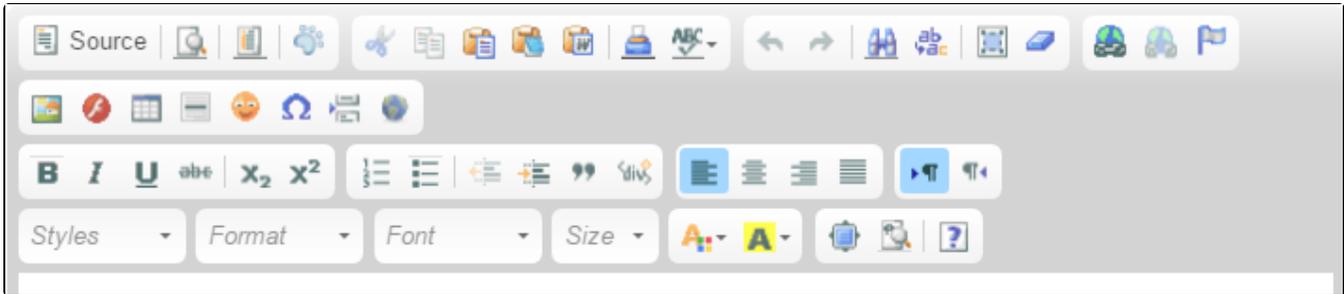


IMPORTANT

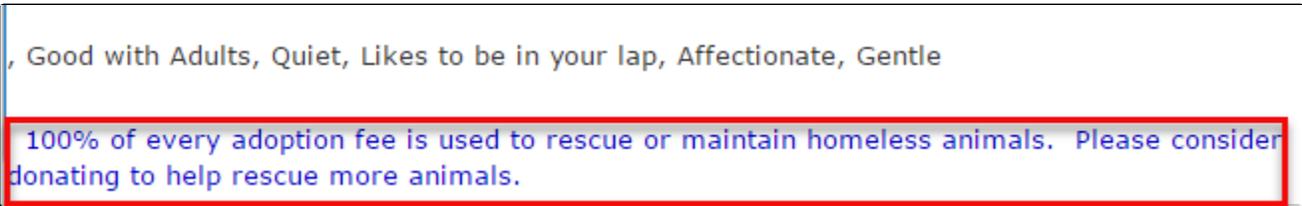
Before using a header, check out how the animal descriptions look on some of your favorite animal adoption sites. If your favorite site uses only the first sentence for instance, you don't want to use a header. You want to use a sentence unique to that animal. Put any information you want to populate every description into the footer.

Adding information to the header and footer

Adding information to the header or the footer is easy. There is a familiar WYSIWYG editor so that you can adjust the color, size, font type, and more to enhance the text.



The header or footer is also a great place to put basic information about your adoption process, special programs or about your next event. Below is an example of a footer from one of our organizations.



Popular Questions

Topics:

- [animals](#)
- [header](#)
- [footer](#)
- [animal](#)

1. 0 votes

Linking support for an animal to payment

- 0 answers
- [Andrea Homan](#)
- Apr 24, 2024
- [animals](#)

2. 0 votes

How do I get my listings to automatically feed to Facebook?

- 2 answers
- [Jennifer Myers](#)
- Mar 20, 2024
- [animals](#)
- [website](#)
- [exports](#)
- [facebook](#)
- [iframe](#)

3. 0 votes

How can we embed our available or adopted animal data stored in RescueGroups.org for display on an external website service?

- 4 answers

- [Whiskers & Tails Rescue Foundation](#)
- [Sept 21, 2023](#)
- [Space: Website Service Guide](#)
- [website](#)
- [exports](#)
- [animals](#)
- [toolkit](#)

4. 0

votes

Requests

- **0** answers
- [Anita Lowman](#)
- [Feb 19, 2024](#)
- [requests](#)
- [animals](#)

5. 0

votes

Add a mixed breed choice for dogs

- **1** answer
- [Richard \[RG\]](#)
- [Feb 27, 2014](#)
- [requests](#)
- [animals](#)
- [breeds](#)
- [exports](#)

6. 0

votes

My Animal List is empty

- **2** answers
- [Tammy Mullins](#)
- [Feb 06, 2024](#)
- [animals](#)

Have a question about this topic?