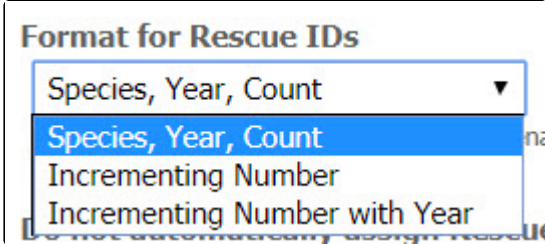


About Animals Settings Content Portal_v1

Rescue ID Settings

The following settings are available for using the animal Rescue ID.

Setting	Description
Automatically set animal's Rescue ID	When adding an animal, you can automatically assign a Rescue ID that you can use to track the animal. To use this feature, enable this option, and then select a format in the next setting.
Use the following format for Rescue IDs	Select a numbering format for the automatically assigned Rescue IDs. 
Do not automatically assign a Rescue ID for courtesy listings	Select Yes or No to determine if you want to automatically assign a Rescue ID to courtesy animals as well as your own animals.

Privacy Settings

The following settings have to do with the information you may want to keep private to your organization. All of these setting options are selected using **Yes** or **No** radio buttons.

Setting	Description
Enable the Portal website	We recommend disabling this option.
Show if the animal is microchipped	Although the actual microchip number does not display to the public, you can enable this in order to indicate the animal is microchipped.
Show if the animal is altered	Select this option if you want the animal's web page to show if they have been spayed or neutered.
Show if the animal will be altered before adoption	If the animal is not spayed/neutered, and you have chosen to show the public the animal's spay/neuter status, a message will be added that the animal will be spay/neutered before adoption.
Show the animal's Rescue ID	Enable this option if you want the public to be able to see the animal's Rescue ID field.
Show the animal's adoption fee	Select this option if you want the public to see the information pulled from the Adoption Fee field.
Show the animal's euthanasia information	Enable this option if you want the public to see the animal's euthanasia information.
Disable the animal's header/footer to courtesy animals	Prevent the description header and footer from being added to animals that are marked as courtesy listings.
Show journal entries on the kennel card	Add all the animal's journal entries to the kennel card. For more information about journal entries see the chapter About the animal journal . For information about kennel cards, see the chapter Printing animal kennel cards .
Show cost on the kennel card	Display the cost of each journal entry on the animal's kennel card when printing kennel cards.

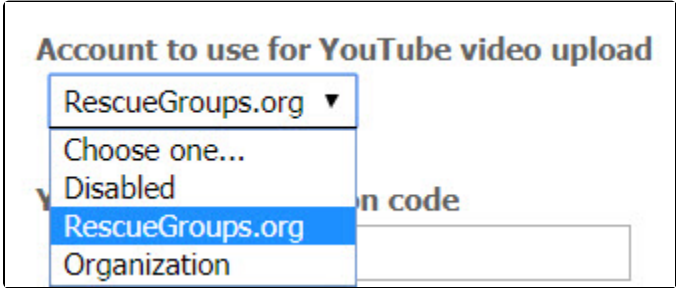
Export Settings

The export settings for your animals are divided into sections:

- General export settings
- Privacy settings
- Preferences for exports to new services and websites

General export settings

Setting	Description
Export adopted pets to Adopt-a-Pet.com	Select Yes to allow pets which have already been marked as adopted to be exported to Adopt-a-Pet.com. Note: Only the most recent 500 adopted pets will be exported.
Prevent adopted animals from being uploaded to Petfinder	Select No to allow pets which have already been marked as adopted to be exported to Petfinder.
Prevent courtesy animals from being uploaded to other sites	Select the Yes or No radio button to determine if you want the animals on your site that you've marked as courtesy listings to be exported along with your organization's own animals. Yes disables the export.
Disable the link to the animal's web page	Select the Yes or No radio button to determine if you want to display the link to your RescueGroups.org website on the animal's description as it is exported. Yes disables the export.
Disable the link to your organization's website	Select the Yes or No radio button to determine if you want the link to your organization's RescueGroups.org website to display on the animal's description as it is exported. Yes disables the export.
Include the Animal Description Header in the animal description	Select the Yes or No radio button to determine if you want the text from the Animal Header to be added automatically to each animal's description as it is exported. Yes enables the export. You can update the text from Animals > Animal Description Header & Footer .
Include the Animal Description Footer in the animal description	Select the Yes or No radio button to determine if you want the text from the Animal Footer to be added automatically to each animal's description as it is exported. Yes enables the export. You can update the text from Animals > Animal Description Header & Footer .
Disable the animal header/footer to courtesy animals	If you have selected to add either or both the Animal Description Header and Footer in your animal exports, you can also select to disable that inclusion for those animals which you post as a courtesy to others. Select Yes to disable the export of the Animal Description Header and Footer for courtesy animals.
Disable videos in Animal descriptions	Select the Yes or No radio button to determine if you want the YouTube video of your animal included as part of the exported animal description. Yes disables the export.
Use a link instead of embedding the video in Animal descriptions	Select the Yes or No radio button to determine if you want a link to the animal's video included as part of the exported animal description rather than embedding a video. Yes enables the export.
Use the RescueGroups.org Animal ID as a Unique ID	Select Yes to disable the use of the Rescue ID as a unique ID on the adoption listing sites. Only the RescueGroups.org animal ID will be used.
Show the following contact fields for foster/caretakers	Select the fields that are allowed to be public on the animal descriptions that are exported to other sites. Note: The contact will also need to be set to Public for the information to be seen. Show the following contact fields for foster/caretakers ☒ Firstname ☐ Lastname ☒ Email address ☐ Home phone number ☐ Cellphone number Also applies to your toolkit or website if applicable.

Account to use for YouTube video upload	Select from the drop-down list the YouTube account you want to use for YouTube uploads for exports. 
YouTube authorization code	Include the authorization code to use when including YouTube videos. 

Privacy settings

Setting	Description
Show the animal's Rescue ID	When adding an animal, you can have your RescueGroups.org website automatically assign a Rescue ID that you can use to track the animal. When exporting animals to adoption sites, you can select Yes to show this ID in the animal's description.
Show if the animal is microchipped	Select the Yes or No radio button to determine if you want the animal's microchip status included as part of the exported animal description. Select Yes to show this status.
Show if the animal is altered	Select the Yes or No radio button to determine if you want the animal's altered status to be included as part of the exported animal description. Select Yes to show this status.
Show the animal's adoption fee	Select the Yes or No radio button to determine if you want the animal's adoption fee to be included as part of the exported animal description. Select Yes to show this fee.
Show the animal's euthanasia information	Select the Yes or No radio button to determine if you want the animal's euthanasia information to be included as part of the exported animal description. Select Yes to show this information.

Preferences for exports to new services and websites

These export preferences help you to determine the automatic addition of your animals only to those services and websites that meet your standards. Select **Yes** to automatically add your adoptable animals to the particular type of site listed. Use the radio buttons to select **Yes** or **No**. Any website that matches a type of service that you have disabled (set to **No**) will not be enabled for export when it is added.



The export preferences in this section do not affect any existing exports. Therefore, you will not be surprised by your information appearing on a type of website you do not want to be associated with (eg, classifieds websites).

Setting
By default export to services that list animals for adoption
By default, export to services that list animals for adoption (from non-rescue/shelters)
By default, export to services that list animals for sale by breeder
By default, export to services that list animals for sale by owner
By default, export to services that provide animal related classifieds

By default, export to services that provide animal related community discussion/forums
By default, export to services that provide animal related educational information
By default, export to services that provide animal related news
By default, export to services that provide event calendars
By default, export to services that sell/promote animal related products (food, toys, treats, etc)
By default, export to services that sell/promote animal related services (training, grooming)
By default, export to services that sell/promote non-animal related products
By default, export to services that sell/promote non-animal related services

Remember to click the **Save** button at the bottom to save your changes.