

About your invoices

On this page:

- [Paying your bill](#)
 - [Paying by check](#)
 - [Paying with PayPal](#)
- [If you can't access your invoice](#)
- [Watch this helpful video](#)
- [If you are looking to Volunteer or Donate please see the following link](#)

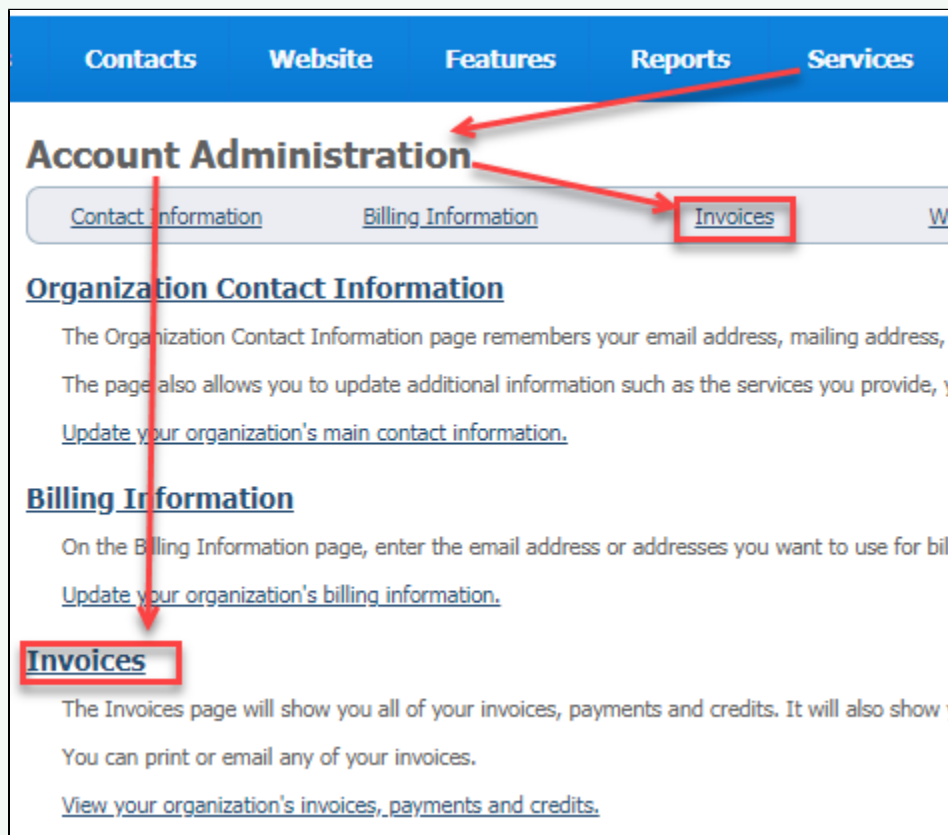
Related pages:

The **Invoices** page shows you all of your invoices, payments, and credits.



Where do I find it?

Find the Invoices page at **Services > Account Administration > Invoices**.

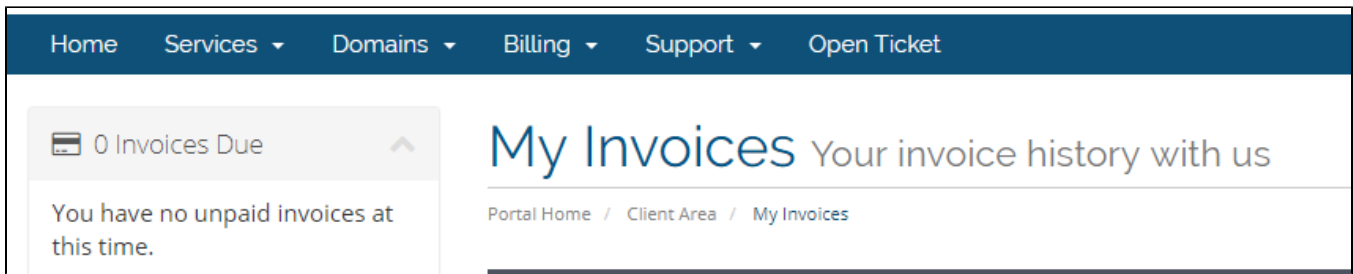


The following actions are available for Invoices with the specified service and user roles:

Action	Description	Services	User Roles
View	Able to view account invoices	All	Accounting Admin
Email	Able to email an invoice	All	Accounting Admin

From the invoices list, you can print or email any of your invoices. You may need to email the invoice to another person within your organization if they do not have access to your Rescuers.org service. However, there is an **Accounting** security role so you can grant staff access to just the **Invoices** page

You can also see your current balance and pay online with a PayPal account (or credit card through PayPal). See the section below, [Paying with PayPal](#).



Paying your bill

We accept two forms of payment: check and PayPal. You can also pay by credit card using PayPal.

Paying by check

Mail your check with a copy of your invoice (or your organization's name and ID) to:
RescueGroups.org
P.O. Box 1245
Bowie, MD 20718-1245

Paying with PayPal

1. Log in to your RescueGroups.org account (Browse to <https://rescuegroups.org> and click the **Login** button at the top of the page.)
2. Access **Services > Account Administration** from the menu.
3. Click the **Invoices** link.
4. Ensure that PayPal is selected in the drop-down box in the upper-right hand corner of the invoice just below **UNPAID**.
5. Click the **PayPal** button to add your balance to your cart.
6. Check out using PayPal.

You may find our Video on Paying with PayPal helpful as well found on our YouTube page here: <https://www.youtube.com/watch?v=krTcZzloBoA>

If you can't access your invoice

If you can't access your invoice using the instructions above, you can send payment with PayPal to payments@rescuegroups.org – then please immediately let [support](#) know (including the PayPal transaction ID) that you have made a manual PayPal payment so we can post the payment to your account.

Watch this helpful video

We've prepared a video for you to help you access and pay your invoices.

If you are looking to Volunteer or Donate please see the following link

<https://rescuegroups.org/about-rescue-groups-org/donate-or-volunteer/>

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