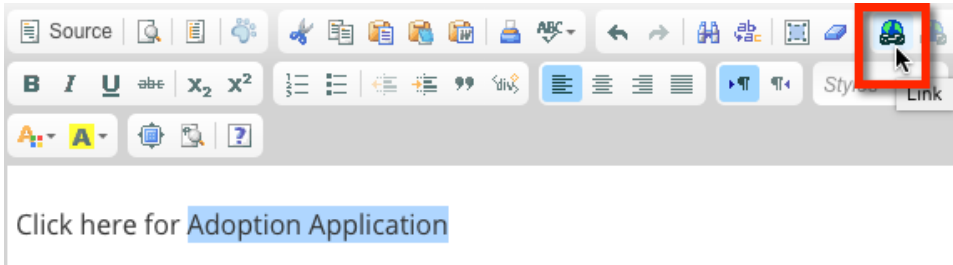


Linking text and images Content v1

How to link text or an image to a web page, online form, or file on your website

1. Click the **Edit icon** next to the web page you would like to add the link.
2. Add some text or image.
3. **Select the text or image** you want to be linked.
4. Click the **link icon** in the page editor.



5. From the **Link list**, select the online form, file, web page or custom animal group you would like to link.

Link ✖

Link Info Target Advanced

Link Type
URL

Protocol **URL**
http:// select from Link List or enter a URL here

Link List
Please select from your links and uploaded files ...

Cancel ✖ OK ▶

6. Click **OK**.
7. **Save** your page.

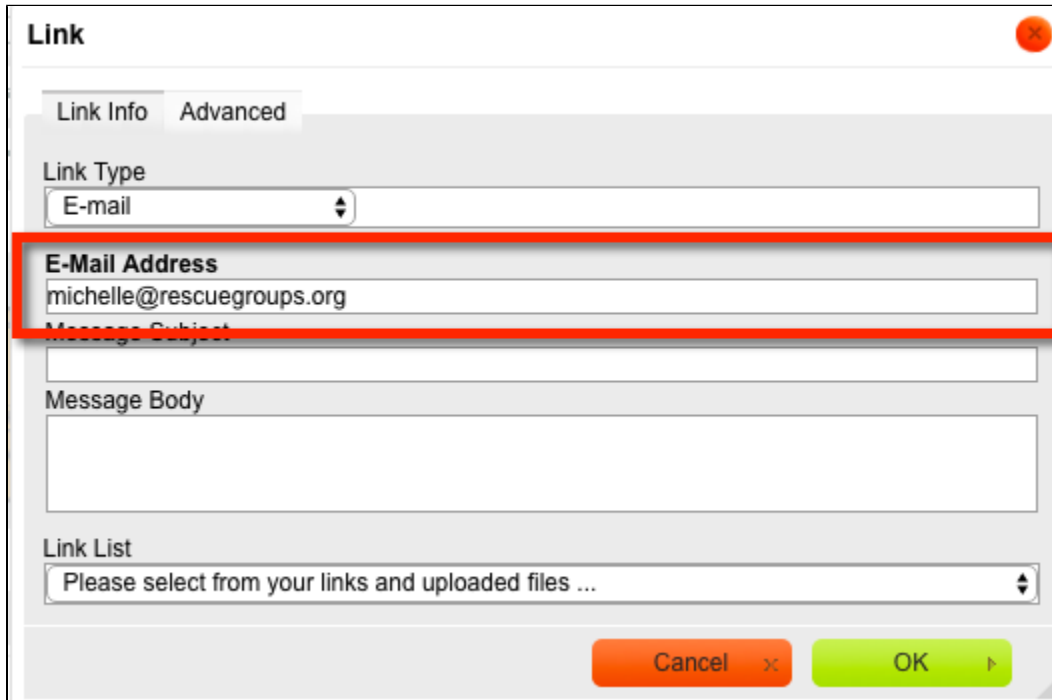
How to link to an email address or external web page

You may want to add some text or a graphic and have it link to an email address or to another website.

1. Click the Edit icon next to the web page you would like to add the link
2. Add some text or an image.
3. **Select the text or image** you want to be linked
4. Then click the **link icon** in the page editor (looks like a chain).

To link to an Email address:

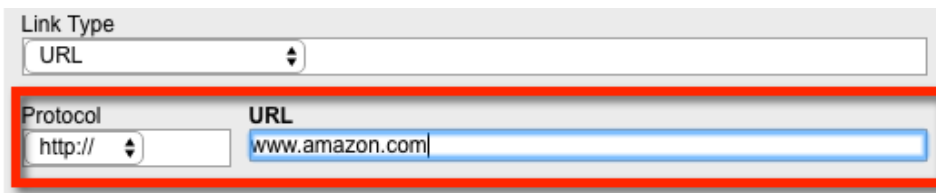
1. **Link Type**, select E-Mail
2. Type in: name@somedomain.com



The screenshot shows a dialog box titled "Link" with a close button in the top right corner. It has two tabs: "Link Info" (selected) and "Advanced". Under "Link Info", there is a "Link Type" dropdown menu set to "E-mail". Below this, the "E-Mail Address" field contains "michelle@rescuegroups.org" and is highlighted with a red border. There are also fields for "Message Subject" and "Message Body". At the bottom, there is a "Link List" dropdown menu with the text "Please select from your links and uploaded files ...". At the very bottom of the dialog are two buttons: "Cancel" and "OK".

To link to an External website:

1. Select **Link Type**: URL.
2. Next to protocol [*http://*] enter the url you would like to link.



The screenshot shows a close-up of the "Link" dialog box. The "Link Type" dropdown menu is set to "URL". Below it, the "Protocol" dropdown menu is set to "http://". The "URL" text field contains "www.amazon.com" and is highlighted with a red border.

3. Click **OK**.
4. **Save** your page.